



## 11.5 EYFS Emergency Closure Policy

### Policy Statement

We aim to ensure the safety and welfare of all the children and staff within the pre-school. Such unexpected closures should only happen under exceptional circumstances, when there is no means of having enough staff in the pre-school to run the pre-school effectively and safely.

### Procedures

In the event of the Pre-school having to close, the following will be attempted;

- A notice may be displayed on the Pre-school door, dependant on reason for closure.
- Where ever possible parents/carers will be informed via our closed Facebook page and an update will also be posted and the Pre-School website. <http://www.faringdonpreschool.com>
- In the event of an emergency closure, parents will be expected to find alternative arrangements for childcare.
- In the event of extreme weather warnings (e.g. Snow), a decision about whether to open will normally follow the guidance of Faringdon Infants School. If they close, so does the pre-school.
- Should the Pre-School be forced to close, we regret that it will be unable to reimburse parents for these session fees.

This policy was adopted by	Faringdon Pre-School	<i>(name of provider)</i>
On	25 <sup>th</sup> May 2018	<i>(date)</i>
Date to be reviewed	25 <sup>th</sup> May 2019	<i>(date)</i>
Signed on behalf of the provider	<i>Laura Murray</i>	
Name of signatory	Laura Murray	
Role of signatory (e.g. chairman, director or owner)	Chairperson	